

**HUMBOLDT STATE UNIVERSITY CENTER
BOARD OF DIRECTORS**

Rescheduled Meeting on Monday, February 7, 2022
Zoom Meeting ID: 851 3362 1955

Zoom Link: <https://humboldtstate.zoom.us/j/85133621955>
3:00 p.m. PST

The Humboldt State University Center Board of Directors met on the above date online via Zoom. Chair, Johnny Mendoza, called the meeting to order at 3:34 p.m.

Directors Present: Mark Rizzardi, Johnny Mendoza, Amber Blakeslee, Rosa Granados, Kintay Johnson

Directors Absent: Jeremiah Finley

Also Present: Wendy Sotomayor, Casey Park, Jessica Lende

MINUTES:

SUBJECT: Approval of Agenda

MOTION: It was moved (Granados) and seconded (Rizzardi) to approve the agenda.

ACTION: The motion was APPROVED unanimously.

SUBJECT: Approval of Minutes

MOTION: It was moved (Granados) and seconded (Rizzardi) to approve the minutes dated [November 11, 2021](#).

ACTION: The motion was APPROVED unanimously.

SUBJECT: Public Comment

There was no public comment.

SUBJECT: Chair's Report – Johnny Mendoza reporting

Board Retreat – RHA held Board Retreat – RHA discussed name and logo change, as well as plans for more school community events for the spring semester.

SUBJECT: Executive Director's Report – Wendy Sotomayor reporting

Board Coordinator Transition – Over the next two months Casey Park will be transitioning the role to Jessica Lende, a current Cal Poly Humboldt employee.

University Center Name Change – Humboldt State University formally changed his name to Cal Poly Humboldt, with that the campus is looking at anything that has the current name or usage of Humboldt State University. Action item for the April board meeting, renaming.

MOTION: It was moved (Rizzardi) and seconded (Mendoza) to accept the Executive Director’s report.

ACTION: The motion to accept the report was APPROVED unanimously.

SUBJECT: Old Business

UC Conflict of Interest Policy Review and approve the updated UC Conflict of Interest Policy.

MOTION: It was moved (Granados) and seconded (Rizzardi) to approve the updated UC Conflict of Interest Policy.

ACTION: The motion was APPROVED unanimously.

SUBJECT: Campus/Student Support Funding Proposal To review and approve a mechanism and process for providing ongoing funds to support campus. After discussion, board requested to remove three of the four priority sections in order to keep the guidelines simple. The three priorities to be removed are Programs that Provide Crucial Services to Students, Student Services and Programs Fostering Diversity, and Programs and Activities that Benefit a Large Range of the Student Population with only the first bullet priority remaining in the guidelines, Services and Programs of Growing Interest to Students.

MOTION: It was moved (Rizzardi) and seconded (Granados) to approve the Campus/Student Support Funding Allocation Guidelines with removal of three noted priorities and keeping only Services and Programs of Growing Interest to Students in the guidelines.

ACTION: The motion was APPROVED unanimously.

SUBJECT: New Business

SUBJECT: 2021-22 Meeting Schedule The 2021-2022 meeting schedule will be considered for revisions by the UC Board of Directors.

MOTION: It was moved (Rizzardi) and seconded (Blakeslee) to reschedule the next UC Board meeting to April 4, at 3:15pm.

ACTION: The motion was APPROVED unanimously.

SUBJECT: [2021-2022 Mid-Year Financial Statements](#) Review and approve University Center’s financial statements for the six- months ended December 31, 2021.

MOTION: It was moved (Johnson) and seconded (Granados) to accept the mid-year statements.

ACTION: The motion was APPROVED unanimously.

SUBJECT: [UC Reserves Policy](#) –Review and approve the updated UC Reserves Policy.
(Also see this edition with [tracked changes](#))

MOTION: It was moved (Johnson) and seconded (Blakeslee) to adopt the UC Reserves Policy.

ACTION: The motion was APPROVED unanimously.

SUBJECT: [University Center 2022-23 Budget Approval](#) To review and approve University Center’s operating budget for the 2022-23 fiscal year. After discussion, the board approved the budget for the next fiscal year with potentially three changes to the projected actuals for 2021-22 financial presentation: 1) UC Fund Investment Earnings, request to confer with auditors whether to present earnings on accrual or cash basis, 2) Student Support, change current year projection from \$50,000 as budgeted to \$0 as earnings from investments will not be received current year to distribute to student support and 3) to remove cost reimbursement to Cal Poly Humboldt in amount of \$20,000 from operating budget, as this will be a non-cash exchange.

MOTION: It was moved (Johnson) and seconded (Blakeslee) to adopt the 2022-23 Budget with potential changes regarding presentation of cost reimbursement earnings and investment earnings.

ACTION: The motion was APPROVED unanimously.

MOTION: It was moved (Blakeslee) and seconded (Rizzardi) to adjourn.

ACTION: The motion to adjourn was APPROVED unanimously.

The meeting adjourned at 4:52 p.m.

Minutes Submitted By:

Jessica Lende

Digitally signed by Jessica Lende
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Jessica Lende