

**HUMBOLDT STATE UNIVERSITY CENTER
BOARD OF DIRECTORS**

Regular Meeting on Tuesday, September 20, 2022

Zoom Meeting ID: 975 338 0787

Zoom Link: <https://humboldtstate.zoom.us/j/9753380787>

5:15 p.m. PST

The Humboldt State University Center Board of Directors met on the above date online via Zoom. Sarah Long, Interim Controller, Ex-officio, called the meeting to order at 5:24 p.m.

Directors Present: Sarah Long, Mark Rizzardi, Kintay Johnson, Tashanae Burns-Young, Julie Flores

Directors Absent: None

Others Present: Wendy Sotomayor, Jessica Lende

MINUTES

SUBJECT: Election of Chair pro tem

MOTION: It was moved (Rizzardi) and seconded (Long) to elect Mark Rizzardi Chair pro tem.

ACTION: The motion to elect was **APPROVED** unanimously.

SUBJECT: Approval of Agenda

MOTION: It was moved (Johnson) and seconded (Long) to adopt the agenda.

ACTION: The motion to adopt was **APPROVED** unanimously.

SUBJECT: Approval of Minutes

MOTION: It was moved (Long) and seconded (Johnson) to adopt the minutes dated February 7, 2022.

ACTION: The motion to adopt was **APPROVED** unanimously.

SUBJECT: Seating of New Board members

MOTION: It was moved (Johnson) and seconded (Long) to appoint:

- A. Sarah Long, Interim Controller, Ex-officio
- B. Mark Rizzardi, Faculty Representative, 2-year term
- C. Tashanae Burns-Young, AS President's designee, 1-year term
- D. Julie Flores, SAC Advisory Committee Representative, 1-year term

ACTION: The motion to appoint was **APPROVED** unanimously.

SUBJECT: Election of Officers

MOTION: It was moved (Johnson) and seconded (Long) to elect Tashanae Burns-Young Chair.

ACTION: The motion to elect was **APPROVED** unanimously.

MOTION: It was moved (Rizzardi) and seconded (Johnson) to elect Julie Flores Vice Chair.

ACTION: The motion to elect was **APPROVED** unanimously.

MOTION: It was moved (Johnson) and seconded (Rizzardi) to elect Sarah Long to serve as Secretary/Treasurer.

ACTION: The motion to elect was **APPROVED** unanimously.

SUBJECT: Public Comment

There was no public comment at this time.

SUBJECT: Executive Director – Wendy Sotomayor reporting

Student Activities Center Executive Director - hiring update: Upon completion of the interim position, Wendy Sotomayor accepted a permanent position as SAC Executive Director beginning July 1, 2022. University Center does not reimburse Cal Poly Humboldt for any wages encumbered while fulfilling University Center Director responsibilities.

[Conflict of Interest Statement for Board Members](#) – Each member will be emailed an acknowledgement and disclosure form for the Conflict-of-Interest Statement via Adobe Sign.

Legal Orientation – Erickson Law Firm will be able to provide the required legal orientation at the upcoming meeting or in a PDF format. After discussion with the Board, it was decided to schedule Erickson Law Firm’s presentation at the next meeting on October 18, 2022.

Humboldt State University Center BOD – update: After exploring the costs associated with a name change and with University Center not necessarily operating as a forward facing entity, the name change has been put on pause.

MOTION: It was moved (Rizzardi) and seconded (Johnson) to accept the Executive Director’s Report.

ACTION: The motion to accept was **APPROVED** unanimously.

SUBJECT: **Special Presentation**

[Communication to those charged with governance](#)

[The draft 2021-2022 Audited Financial Report will be presented by the independent auditors Moss Adams for review and acceptance.](#)

2021-2022 Independent Audit Report – Amanda McCleary-Moore presented slides that introduced the Engagement Team, that summarized the nature of the services provided by Moss Adams, and highlighted the Financial Statements with Audit Reports. Alise Horsley presented slides that summarized the Letter to Those Charged With Governance and described new standards for future audits.

MOTION: It was moved (Rizzardi) and seconded (Johnson) to accept the 2021-22 Audited Financial Report.

ACTION: The motion to accept was **APPROVED** unanimously.

SUBJECT: Old Business - none

SUBJECT: New Business

[2022-2023 UC Board of Directors' Meeting Schedule](#)

The 2022-2023 UC Board of Directors' meeting schedule will have a change of meeting time from 5:15pm to 5:30pm to accommodate student board member class schedules.

MOTION: It was moved (Rizzardi) and seconded (Johnson) to accept the proposed UC Board of Directors meeting schedule.

ACTION: The motion to accept was **APPROVED** unanimously.

[2021-2022 University Center Financial Report Update](#)

Financial statements for the year end June 30, 2022

MOTION: It was moved (Rizzardi) and seconded (Long) to accept the 2021-2022 University Center Financial Report.

ACTION: The motion to accept was **APPROVED** unanimously.

[2023 Employer Health Insurance Contribution: CalPERS Resolution #60 -](#)

[Fixing the Employer Contribution at an Equal Amount for Employees & Annuitants Under the Public Employees' Medical and Hospital Care Act](#)

Modifying the University Center's contribution toward employees' post-retirement health insurance requires a Board resolution with the California Public Employees' Retirement System.

MOTION: It was moved (Johnson) and seconded (Rizzardi) to adopt CalPERS Resolution #60.

ACTION: The motion to adopt was **APPROVED** unanimously.

[LAIF Resolution #61](#) – **Action Item**

LAIF, which is operated by the California State Treasurer, provides the University Center with the means to invest funds in a liquid investment pool. Due to Cal Poly Humboldt staffing changes, one authorization must be updated. This resolution brings up to date the members allowed to initiate transactions on the LAIF account.

MOTION: It was moved (Rizzardi) and seconded (Johnson) to adopt LAIF Resolution #61.

ACTION: The motion to adopt was **APPROVED** unanimously.

SUBJECT: General Board Comments

SUBJECT: Announcements

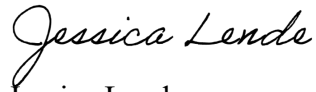
Our next meeting will be October 18, 2022 at 5:30pm (Burns-Young)

SUBJECT: Adjournment

MOTION: It was moved (Rizzardi) and seconded (Long) to adjourn the meeting at 6:36 p.m.

ACTION: The meeting was adjourned.

Minutes Submitted By:



Jessica Lende