

**HUMBOLDT STATE UNIVERSITY CENTER  
BOARD OF DIRECTORS**

Regular Meeting on Tuesday, September 19, 2023

Zoom Meeting ID: 927 738 9659

Zoom Link: <https://humboldtstate.zoom.us/j/9277389659>

5:15 p.m. PST

The Humboldt State University Center Board of Directors met on the above date online via Zoom. Prior year UC Board Chair, Tashenae Burns-Young, called the meeting to order at 5:17 p.m.

Directors Present: Tashenae Burns-Young, Mark Rizzardi, Dr. Kintay Johnson, Sarah Long

Directors Absent: None

Others Present: Wendy Sotomayor, My Sou, Dr. Chrissy Holliday, Ryen Price, Heidi Chien, Jim Schultz, Amanda McCleary-Moore, and Alise Horsley

**MINUTES**

SUBJECT: **Approval of Agenda**

MOTION: It was moved by (Long) and seconded (Johnson) to approve the Agenda.

ACTION: The Agenda was approved.

SUBJECT: **Approval of Minutes**

MOTION: It was moved (Long) and seconded (Johnson) to approve the Minutes of the Board Meeting on [April 24, 2023](#).

ACTION: The Minutes were approved.

SUBJECT: **Seating of New Board Members**

MOTION: It was moved (Long) and seconded (Johnson) to appoint:

A. Sarah Long, Controller, Ex-officio

B. Dr. Kintay Johnson, Community Representative, 2-year term (renew)

C. Dr. Chrissy Holliday, VP of Enrollment Management & Student Success,  
President's Designee

D. Tashenea Burns-Young, AS President's designee, 1-year term

E. Ryen Price, SAC Advisory Committee Representative, 1-year term

ACTION: The motion to appoint the new board members was approved.

SUBJECT: **Election of Officers**

ACTION: Tashenea Burns-Young opens the nominations for Board Chair.  
Sarah Long nominates Ryen Price for Board Chair; Ryen Price accepts the nomination.

MOTION: It was moved (Holliday) and seconded (Long) to close nominations for Board Chair.

ACTION: The appointment of Ryen Price as Board Chair was approved.

MOTION: It was moved (Long) and seconded (Burns-Young) to open nominations for Board Vice-Chair.

ACTION: Nominations for Board Vice-Chair opened. Burns-Young nominated herself.

MOTION: It was moved (Johnson) and seconded (Long) to close nominations for Board Vice-Chair.

ACTION: Nominations for Board Vice-Chair closed.

MOTION: It was moved (Johnson) and seconded (Long) to seat Tashenea Burns-Young as Board Vice-Chair.

ACTION: The appointment of Tashenea Burns-Young as Board Vice-Chair was approved.

MOTION: It was moved (Burns-Young) and seconded (Rizzardi) to appoint Sarah Long as Secretary/Treasurer.

ACTION: The appointment of Sarah Long as Secretary/Treasurer was approved.

SUBJECT: **Public Comment**

There was no public comment at this time.

SUBJECT: **Special Presentation**

[Communication with Those Charged with Governance During Planning in Accordance with AU-C 260 \(AU 380\)](#)

2022-2023 Independent Audit Report - Amanda McCleary-Moore presented slides that introduced the Engagement Team, summarizing the nature of the services provided by Moss Adams, and highlighted the Financial Statements with Audit Reports. Alise Horsley presented slides that summarized the Letter to Those Charged With Governance and described new standards for future audits.

[The draft 2022-2023 Audited Financial Report](#) was reviewed by the Board.

MOTION: It was moved (Holliday) and seconded (Johnson) to approve the 2022-2023 Audited Financial Report.

ACTION: The 2022-2023 Audited Financial Report was approved.

SUBJECT: **Chair's Report**

There was no Chair's Report at this time.

**SUBJECT: Executive Director's Report**

[Conflict of Interest Statement for Board Members - \(disclosure\)](#)

Each board member will be emailed an acknowledgement and disclosure form for the Conflict of Interest Statement via Adobe Sign.

[Legal Orientation](#)

There will be a special board meeting for the McDougal Boehmer Foley Lyon Mitchell & Erickson Law Firm Legal Orientation on Monday, October 16, 2023 for new board members.

The next board meeting on Tuesday, October 17, 2023 will have a presentation given by the RV Kuhns investment representative and a presentation on the 2022-2023 Financial Statement by University Controller Sarah Long.

**SUBJECT: Old Business**

There was no old business at this time.

**SUBJECT: New Business**

[2023-2024 UC Board of Directors' Meeting Schedule](#)

The 2023-2024 UC Board of Directors' meeting schedule was reviewed by the UC Board of Directors.

**MOTION:** It was moved (Rizzardi) and seconded (Holliday) to accept the 2023-2024 UC Board of Directors' meeting schedule.

**ACTION:** The 2023-2024 UC Board of Directors' meeting schedule was approved.

[2024 Employer Health Insurance Contribution: CalPERS Resolution #64 - Fixing the Employer Contribution at an Equal Amount for Employees & Annuitants Under the Public Employees' Medical and Hospital Care Act](#)

**MOTION:** It was moved (Rizzardi) and seconded (Holliday) to adopt the 2024 Employer Health Insurance Contribution - CalPERS Resolution #64

**ACTION:** The 2024 Employer Health Insurance Contribution - CalPERS Resolution #64 was adopted.

**SUBJECT: General Board Comments**

There were no general board comments at this time.

SUBJECT:    **Announcements**

There were no announcements at this time.

SUBJECT:    **Adjournment**

MOTION:     It was moved (Long) and seconded (Rizzardi) to adjourn the meeting.

ACTION:     The meeting was adjourned at 6:07pm.

Minutes Submitted by:

My Sou, Recording Secretary