

HUMBOLDT STATE UNIVERSITY CENTER
BOARD OF DIRECTORS

Meeting on Thursday, May 9, 2019

The Humboldt State University Center Board of Directors met on the above date in the University Center Banquet Room, at Humboldt State University, Arcata, California. Chair, Joshua Sales, called the meeting to order at 5:20 p.m.

Directors Present: Joshua Sales, Jourden Lamar, Steve Martin, Destiny Mendoza, Mark Rizzardi, Sylvia Shively, Jazmin Sandoval, Gregg Foster, Jeremiah Finley, Amanda Hubacek, Armeda Reitzel, Chant'e Catt

Directors Absent: Emily Adams, W. Wayne Brumfield

Staff Present: Roy Furshpan, Dave Nakamura, Ron Rudebock, Wendy Sotomayor, Ruth Sturtevant, Lynn Sandstrom, Bridget Hand, Casey Park

MINUTES

SUBJECT: Approval of Agenda

MOTION: It was moved (Reitzel) and seconded (Finley) to approve the Agenda.

ACTION: The motion was approved.

SUBJECT: Approval of Minutes

MOTION: It was moved (Finley) and seconded (Sandoval) to approve the Minutes of the Board Meeting on April 11, 2019.

ACTION: The motion was approved.

SUBJECT: Chair's Report - Sales

Student-at-large Elections – Student-at-large and AS election results are in. Congratulations to: Jeremiah Finley – Student-at-large, Yadira Cruz – AS President, Breannah Rueda – AS Student Affairs VP.

Board Member Summer Availability – An email will be sent to all of next fall's seated board members inquiring on summer availability (should there be a summer meeting).

SUBJECT: Executive Director's Report – Nakamura

Student Union Fee Referendum – Approved by the President at a phased-in rate of \$30.00 next fall, an additional \$30.00 in 2021, with an increase based on the HEPI index thereafter.

2019-20 University Center Budget –The budget was passed “as is” with the assumptions of a 7% drop in student enrollment and the student fee referendum not passing. The budget will be sent to the President/Vice President as an “as is budget”.

Review of 2018-19 Goal & Objectives – There were a limited set of goals and objectives due to a difficult budget year. A review document is included in the board packet.

Housing Project Update – A check-in meeting took place with Housing Staff, Budget, two Vice Presidents, and UC Staff. A lot of work is still needed to get the project to the point of going to the Chancellor’s Office for approval. The total project is estimated at \$130 million.

Facilities Project Report – Electrical substation and elevator projects are still moving forward. The contractor for the substation has narrowed down the power outage to one day or as much as three days for the UC building. The main broiler project (that is on the list to replace) is located by the substation and will be completed at the same time.

Audit Report – New auditors were on campus for initial audit work last week. They will be back on campus the first two weeks of August for more testing and detailed work.

Other Reports – HSU received a grant to support food insecurity efforts in collaboration with the City of Arcata and Food for people. The UC portion of the grant is for equipment purchases for refrigeration and freezer equipment to better support food transfers for OhSnap. Dave got interviewed by a Massachusetts graduate student, who now works for a national non-profit, and is doing work on food insecurity on college campuses. Dave will be participating in a nationwide webinar.

SUBJECT: Executive Committee Report – Shively

Discussed board feedback for Executive Director’s Performance Appraisal in closed session. Item will be discussed with full board at May meeting.

MOTION: It was moved (Foster) and seconded (Mendoza) to approve the Executive Committee Report.

ACTION: The motion was approved.

SUBJECT: Programs and Facilities Committee Report

The committee met but was one short of a quorum. Updates were given on program review and highlights of upcoming plans for next year. An update on facilities projects planned for summer was discussed. No action was taken.

SUBJECT: Old Business

Executive Director's Annual Performance Appraisal

MOTION: It was moved (Hubacek) and seconded (Foster) to go into closed session.

ACTION: The motion was approved and no further action was taken in the closed session.

SUBJECT: New Business

2019-20 Proposed Board Meeting Calendar – First meeting is scheduled for September 12, 2019 with the auditor committee meeting immediately after.

MOTION: It was moved (Hubacek) and seconded (Mendoza) to change the first meeting to the September 12, 2019.

ACTION: The motion was approved.

MOTION: It was moved (Mendoza) and seconded (Finley) to accept the full calendar with the date change.

ACTION: The motion was approved.

Special Board Meeting Retreat Set Date – There will be an open forum for non-board members.

MOTION: It was moved (Hubacek) and seconded (Mendoza) to set the board retreat date to September 21, 2019.

ACTION: The motion was approved.

SUBJECT: Announcements

Bridget Hand announced –

- Center Activities now has online registration

Activities for upcoming weekends including:

- National Safe Boating Day
- Spring Paddling at the HBAC
- Family Fun Day
- Graduation Paddling Day

Ron Rudebock announced –

- Served over 275 students through the J Points donation program in cooperation with the OhSNAP program and other on campus.

These J Points were disbursed to students who were in need of support for food purchases.

Dave Nakamara announced –

- Ron Rudebock was given recognition for the HSU Staff Suitability Champion.
- AS passed a resolution for affordability for course materials and text books.

SUBJECT: Seating of Newly Elected Student & Ex-Officio Board Members

MOTION: It was moved (Finley) and seconded (Mendoza) to seat new members:

Jeremiah Finley, Student-at-large, 1-year term
Yadira Cruz, AS President, Ex-officio
Breannah Rueda, AS Student Affairs Vice President
Jourden Lamar RHA President
Andrew Russell, RHA VP of Legislation
Lynne Sandstrom, HSU Controller

ACTION: The motion was approved.

The meeting adjourned at 6:35 p.m.

Submitted by:
Chele Shaw
Accounting Technician

Agreed and Accepted:

Chair

Date