

**Section:** Policy Statement – General and Administrative

**Subject:** Risk Management and Safety Policy

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**Purpose:** To implement and maintain standard operating risk management and safety procedures designed to provide: centralized risk management, quality insurance acquisition, (loss prevention/control and general security), and an active safety program.

**New/Revised:**

**Board Adoption Date:** July 10, 2000

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It is the goal of the Risk Management and Safety Policy to aid in the identification and evaluation of risk, to facilitate the selection and application of the best risk management, and to provide safe and healthy working conditions for all employees. The risk management practices of University Center are specifically designed to identify and assess all types of risk to the University Center, and to implement appropriate risk management techniques to protect the University Center and allow it to carry out its mission.

I. Centralized Risk Management

Risk Management is an on-going process at the University Center. The Risk Management Policy will evolve as the nature of University Center activities change. However, the goals of the Risk Management Policy will always be to identify and evaluate risk, select and implement the most practicable risk management techniques, and monitor the results.

II. Insurance Acquisition

The University Center is not obliged by operation of any statute or regulation to award contracts for insurance to any organization. However, the California State University Risk Management Authority (CSURMA) and CSU Auxiliaries have formed a Joint Powers Authority (JPA). By sharing risk, the JPA allows for broader coverage at lower cost than would otherwise be available. The University Center currently purchases its liability, professional and property coverage through the JPA.

III. Safety Program

It is the policy of the Humboldt State University Center that accident prevention shall be considered a primary importance in all phases of operations and administration. It is the intention of the Humboldt State University Center management to provide safe and healthy working conditions and to establish and insist upon safe practices at all times by all employees. It is the University Center's policy to maintain open communication between all employees on matters pertaining to safety.